



PRIVACY POLICY

Privacy and personal data policy according to section 10 of the Personal Data Act (523/1999).

Controller

Gallant Group Oy
Gallant Oy
Gallant Espoo Oy
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Name of the register

Gallant personal and corporate data register

Grounds for the holding of the register

Personal and corporate data are processed for the purposes of providing services and managing customer relationships. Details on customers are collected and processed with the customers' consent.

Purpose of the register

Collected personal data are used for communication with customers and for the maintenance and development of customer relationships.

Information contained in the register

The register contains the names, business IDs and contact details of customer companies, and contractual and invoicing details between the parties. The register may contain the following details about employees at customer companies: name, address, telephone number, personal identity code, taxation information, bank account, salary details, any information about debt recovery procedures.



Storage period of the data

Personal data are stored as long as they are needed for the maintenance of the customer relationship or until the customer wants their data to be erased.

Source of information for register data

Register data are collected upon the use of Gallant's services, from the tax authorities, and from corporate and organizational information systems, such as entries on finances and payment defaults from Suomen Asiakastieto Oy, within the limits permissible by law.

Regular disclosure of data and data transfer outside the European Union (EU) or the European Economic Area (EEA)

Gallant may disclose register data within the limits permissible by valid legislation and obligations to, e.g., the tax authorities, to insurance and financial companies, trade unions, the Social Insurance Institution of Finland or to employment pension funds. Data may also be disclosed outside the EU or EEA.

Use of cookies

We use cookies on our website. A cookie is a small text file that is sent and stored on the user's computer, which allows the Internet administrator to recognise regular visitors to the website, facilitate login to the site, and allow the collection of aggregate data about the visitors. This feedback allows us to continuously improve the content of our website. Cookies do not harm the users' computers or files. Cookies are used for providing our customers with customised information and services.

If you do not wish us to collect data using cookies, most browsers allow cookies to be blocked in the browser settings. This is usually through the settings in the browser.

Please note that cookies may be necessary to ensure the appropriate operation of some of the site we maintain and services we provide.

Confidentiality of the personal data register and protection of the register

Personal and corporate data are stored in confidence. Gallant's employees and outside parties acting on its behalf are subject to a non-disclosure obligation regarding all customer and register data. The management environment of the register is protected with user-specific usernames, passwords and access rights, and the information network of our



information technology partners is protected with a firewall or other necessary measures.

Rights of the data subject

Data subjects have the right to view their personal data stored in the personal data register. A written request must be signed and delivered to the person in charge of the register. Identity is verified upon the disclosure of data.

Personal data can be viewed free of charge a maximum of once a year.

The data subject has the right to request the rectification or erasure of incorrect or outdated data, and the right to data portability. Data subjects also have the right to restrict or object to the processing of their data in compliance with Articles 18 and 21 of the EU's General Data Protection Regulation (GDPR).

Data subjects have the right to cancel their consent to the processing of their data or to lodge a complaint concerning issues pertaining to the processing of their personal data with the supervisory authority.

Data subjects also have the right to prohibit the use of their data for direct marketing purposes.